

College Code : 267

College Comp. Code : 50



**People's Welfare Society Sanchalit**  
**B.R.S. COLLEGE-DUMIYANI**

Accreditation "A" Grade By NAAC  
Affiliated to Saurashtra University - Rajkot  
DUMIYANI - 360 440. Tal. UPLETA. Dist : Rajkot.  
Ph. : (02826) 222006 Mo. 94262 26070

E-mail : [pwsbrsdum@yahoo.com](mailto:pwsbrsdum@yahoo.com) • [www.pwsbrsdum.org](http://www.pwsbrsdum.org)

Ref No. -2019-20

Date-29/03/2020

To,  
The Director,  
National Assessment and Accreditation Council,  
P.O. Box No. 1075, Nagarbhavi, Bangalore.

Dear Sir/Madam,

Sending herewith the AQAC Report of IQAC, B.R.S.College- Dumiyani, NAAC TRACK ID- GJCOGN13375 for the year 2019-20 in PDF File. Kindly take it on your consideration.

Thanking You.

Regards,

Yours Sincerely,  
Principal,  
B.R.S. College  
Dumiyani

**The Annual Quality Assurance Report (AQAR) of the IQAC**  
*(For Affiliated/Constituent Colleges)*

**Part – A**

**Data of the Institution**

*(data may be captured from IQA)*

1. Name of the Institution                      B.R.S COLLEGE-  
DUMIYANI

- Name of the Head of the institution : Dr. N.H.Zatakiya
- Designation: In-Charge principal
- Does the institution function from own campus: Yes
- Phone no./Alternate phone no.:            9426221988,  
9426240102
- Mobile no.: 9426784241
- Registered e-mail: principalbrsdumiyani@yahoo.com
- Alternate e-mail : law2016school@gmail.com
- Address: B.R.S. COLLEGE- CAMPUS- DUMIYAMI, OPPO. DUMIYANI TOLL  
PLAZA, NH27 NATIONAL HIGHWAY
- City/Town    :            UPLETA
- State/UT     :            GUJARAT
- Pin Code     : 360440

2. Institutional status:

- Affiliated / Constituent: Affiliated
- Type of Institution: Co-education/Men/Women-- Co-education
- Location : Rural/Semi-urban/Urban: Rural
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing  
(Please specify) Grant-in aid inclusion under UGC 2f and 12 (B) of UGC Act
- Name of the Affiliating University: Saurashtra University- Rajkot
- Name of the IQAC Co-ordinator : Aditi Pathak
- Phone no. : 9426240102

Alternate phone no. 9426221988

- Mobile: 9426240102
- IQAC e-mail address: law2016school@gmail.com
- Alternate Email address: iqacbrscollege@gmail.com

3. Website address: www.brsdumiyani

Web-link of the AQAR: (Previous Academic Year):

<http://www.brscollegedumiyani.edu./AQAR2018-19.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year?

Yes/No....., if yes, whether it is uploaded in the Institutional website: NO

Weblink: <http://www.brsdumiyanicollege.in>

See- **Annexure -I**

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 <sup>st</sup>	A	86	2007	from:2007 to: 2012
2 <sup>nd</sup>	B	2.26	2016	from:2016 to: 2021
3 <sup>rd</sup>				from: to:
4 <sup>th</sup>				from: to:
5 <sup>th</sup>				from: to:

6. Date of Establishment of IQAC:

DD/MM/YYYY:

28/07/2007

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
1. Regular meetings of IQAC		
2. Decision taken to promote female students for leadership in college programmes	21/11/2019	40
3. Decision taken to undertake more field experiments in subjects of agriculture to direct them for search	19/11/2019	All female students having subjects of agriculture
	19/11/2019	Those students having subjects of agriculture

**Note: Some Quality Assurance initiatives of the institution are:**

**(Indicative list)**

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

**8. Provide the list of funds by Central/ State Government- No fund is received from any of sources of state/central government during 2019-20.**

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount

**9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: yes**

\*upload latest notification of formation of IQAC – See Annexure-2

**10. No. of IQAC meetings held during the year: 02**

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website-.....

Yes/No                      NO

(Please upload, minutes of meetings and action taken report)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?    Yes                                      No.....No**

If yes, mention the amount:                                      Year:

**12. Significant contributions made by IQAC during the current year (maximum five bullets)**

\* Clean campus- Green campus

\*Significant number of placement because of guidance and computer/internet/coaching/guest lecturers' facilities

\*Installation of Biometric Fingerprint Time Attendance System- Matrix to observe students' regularity in the class-room.

\* Promote students to use library and ICT for study/reference materials because of SCOPE training for using computer/internet in education



13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
See <u>Annexure-3</u>	

14. Whether the AQAR was placed before statutory body? Yes /No: NO

Name of the Statutory body:

Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning? No , not in 2019-20 such visit was organized.

Yes/No:

Date:

16. Whether institutional data submitted to AISHE: Yes/No: Yes

Year: 2019

Date of Submission:

17. Does the Institution have Management Information System? Yes

Yes No

If yes, give a brief description and a list of modules currently operational.  
(Maximum 500 words)

The Institution has Management Information System. The function of MIS to control, organise and share the data speedily and effectively with the different departments. All casual administrative works ranging from students admission, students scholarship filling-up forms, students data base, all administrative works pertaining to university and faculties are organized through Computer based software/system. Even acknowledgements for admission/ examination schedule are passed through messages/ by call/ whatsapp to students. The academic and non-academic share important information about college through whatsapp. The library of the institution uses updated software for acknowledgement about books. The institution has installed CCTV Camera for monitoring of students activities in class room, off class rooms and on campus. The Biometric Fingerprint Time Attendance System Matrix is installed in college to observe punctuality of students in lectures/ classes. In short, the institution uses MIS on a large scale.

## Part-B

<b>CRITERION I – CURRICULAR ASPECTS</b>					
<b>1.1 Curriculum Planning and Implementation</b>					
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words Attached Annexure 4					
1.1.2 Certificate/ Diploma Courses introduced during the Academic year					
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development	
<b>1.2 Academic Flexibility</b>					
1.2.1 New programmes/courses introduced during the Academic year					
<b>Programme with Code</b>	<b>Date of Introduction</b>	<b>Course with Code</b>	<b>Date of Introduction</b>		
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	<b>UG</b>	<b>PG</b>	Date of implementation of CBCS / Elective Course System	<b>UG</b>	<b>PG</b>
Already adopted (mention the year) 2016					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate	Diploma Courses			
No of Students					
<b>1.3 Curriculum Enrichment</b>					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses	Date of introduction	Number of students enrolled			
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
<b>1.4 Feedback System</b>					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
Yes/ No	YES	Yes/ No	Yes/ No	Yes/ No	Yes/ No
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					
See <u>Annexure- 5</u>					
<b>CRITERION II -TEACHING-LEARNING AND EVALUATION</b>					
<b>2.1 Student Enrolment and Profile</b>					
<b>2.1. 1 Demand Ratio during the year</b>					
Name of the Programme	Number of seats available	Number of applications received	Students Enrolled		
B.R.S.	120	200	150		
M.R.S.	60	30	30		
<b>2.2 Catering to Student Diversity</b>					

2.2.1. Student - Full time teacher ratio (current year data)					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019-20	391	30	16	11	11
2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT ( <i>LMS, e-Resources</i> )	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
16					National Digital Library, y-tube, Google resources, internet websites
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
NO					
Number of students enrolled in the institution		Number of fulltime teachers		Mentor: Mentee Ratio	
391		16		1:24.43	

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	16	03		08
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )- Nil				
Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies	
2.5 Evaluation Process and Reforms				
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of				



results during the year				
Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
2.5.2 CIE is as per the syllabus page 3 point no.5.1 SEE ANNEXURE- 6				
2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words) See <u>Annexure- 1</u>				
Yes, Academic calendar used to prepare in meeting of IQAC at the commencement of an each academic term. The Academic Calendar includes the celebration of national festivals, assignment submission, plan of an internal test/objective test/ NSS camp/ Sport calendar and etc. The institution used to adhere to the calendar for conducting examination, submission of result and evaluation.				
<b>2.6 Student Performance and Learning Outcomes</b>				
2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)				
<a href="http://brscollegedumiyani.edu">http://brscollegedumiyani.edu</a>				
2.6.2 Pass percentage of students				
Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
U.G.	B.R.S.	72	70	97.22%
P.G.	M.R.S.	27	27	100%
<b>2.7 Student Satisfaction Survey</b>				
2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)- Yes, Student Satisfaction Survey is organized by the college. The data has been analysed, discussed with faculties and management and necessary improvements are implemented. Survey also handled through Suggestion Box allowed to put any kind of academic suggestions/recommendations/grievances from students. The suggestions collected in the Suggestion Box are discussed among students in the present of all faculties and management and accepted to implement on finding them to be necessary and reasonable ones.				
<b>CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION</b>				
<b>3.1 Resource Mobilization for Research</b>				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations- Nil				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects (other than compulsory				

<i>by the College)</i>						
International Projects						
Any other(Specify)						
Total						
<b>3.2 Innovation Ecosystem</b>						
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year - Nil						
Title of Workshop/Seminar	Name of the Dept.		Date(s)			
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year- Nil						
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category		
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year – Nil						
Incubation Centre	Name		Sponsored by			
Name of the Start-up	Nature of Start-up		Date of commencement			
<b>3.3 Research Publications and Awards</b>						
3.3.1 Incentive to the teachers who receive recognition/awards- Nil						
State	National		International			
3.3.2 Ph. Ds awarded during the year ( <i>applicable for PG College, Research Center</i> )						
Name of the Department		No. of Ph. Ds Awarded				
3.3.3 Research Publications in the Journals notified on UGC website during the year- Nil						
	Department	No. of Publication	Average Impact Factor, if any			
National						
International						
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department		No. of publication				
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index - Nil						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations

<b>3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)</b>						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
<b>3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :</b>						
No. of Faculty	International level	National level	State level	Local level		
Attended Seminars/ Workshops	01	03	03			
Presented papers	01	03	03			
Resource Persons						
<b>3.4 Extension Activities</b>						
<b>3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/ Youth Red Cross (YRC) etc., during the year</b>						
Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers <b>co-ordinated</b> such activities	Number of students participated in such activities			
Extension Activities	1.Plantation	03	100			
	2. Ani. Husbandry Camp					
	3.MATADAN JAGRUTI ABHIYAN	06	100			
	4.ANDHSHRADHDHA NIVARAN	16	100			
	5. AIDS JAGRUTI	02	100			
	16					
<b>3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year – Nil</b>						
Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited			
<b>3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year</b>						
Name of the Scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers <b>coordinated</b> such activities	Number of students participated in such activities		
Swachhh Bharat	Yuva Sanskrutik Pravrutu & Khelkud Mantralay- New Delhi	Swachchha Bharat Abhiyan	16	250		
	Yuva Sanskrutik					

Rashtriya Hindi Diwas	pravruti & khelkud Mantralay- New Dehi		02	05
<b>3.5 Collaborations</b>				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year- Nil				
Nature of Activity	Participant	Source of financial support	Duration	
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year- Nil				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	Participant
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year				
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs	
<b>CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES</b>				
<b>4.1 Physical Facilities</b>				
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year				
Budget allocated for infrastructure augmentation		Budget utilized for infrastructure development		
4.1.2 Details of augmentation in infrastructure facilities during the year				
Facilities		Existing	Newly added	
Campus area		1.88 acre		
Class rooms		13		
Laboratories		02		
Seminar Halls		01		
Classrooms with LCD facilities				
Classrooms with Wi-Fi/ LAN				
Seminar halls with ICT facilities				
Video Centre				
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				
<b>4.2 Library as a Learning Resource</b>				
4.2.1 Library is automated {Integrated Library Management System -ILMS }				
Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation	

SOUL	Partially		2.0		2016	
4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3292					
Reference Books	452					
e-Books						
Journals			18	14645	32	28932
e-Journals						
Digital Database						
CD & Video	155					
Library automation						
Weeding (Hard & Soft)						
Others (specify)	12279	1203790	62	3500	12341	1221935

<b>4.3 IT Infrastructure</b>									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	42	02	yes	24	yes	yes	B.R.S.	512	
Added	03								
Total	45								
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
.....512..... MBPS /GBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility						Provide the link of the videos and media centre and recording facility			
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e - content		
<b>4.4 Maintenance of Campus Infrastructure</b>									
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year									
Assigned budget on academic facilities		Expenditure incurred on maintenance of academic facilities			Assigned budget on physical facilities		Expenditure incurred on maintenance of physical facilities		
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. ( <i>maximum 500 words</i> ) (information to be available in institutional Website, provide link)									
<p>There is no prescribing formality for utilizing facilities like of laboratory, library, sport ground, computers, and classrooms. Laboratory used to remain open during college hours and it is maintained by Lab Assistant .While the college has 2 computer labs are equipped with 42 computers and 24 Browsing Centres. The college labs are maintained and utilized under the monitoring of Lab Coordinator. Schedule is arranged by the lab coordinator for computer training as per roll number. The facility for up-down students is also scheduled separately so that the facility for computer training may avail to them. The damage if any in mechanism of computers or any parts of them is soon identified by the lab coordinator and repaired immediately. The sport ground is utilized by the students' everyday as per pre formed schedule. However the institution does not has sport complex but a sport/playground. While the library, fully under surveillance remains open from early morning 7.00 o'clock to 11.00 o'clock night. The library is also furnished with the facility of 03 computers, 03 internet connections and 02 printers for the facility of students. 100 students are registered on National Digital Library for using e-conternt.</p>									
<b>CRITERION V - STUDENT SUPPORT AND PROGRESSION</b>									
<b>5.1 Student Support</b>									
5.1.1 Scholarships and Financial Support									
		Name /Title of the scheme			Number of students		Amount in Rupees		
Financial support									

from institution					
Financial support from other sources					
a) National					
b) International					
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,					
Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved		
1. Yoga Shibir	23.12.19 to 31.12.19	30	Health, Yoga & Nature awareness, College Local Committee Govt. Of Gujarat , Saurashtra University		
2. International Yoga Day	21.06.2019	450			
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year - No such cases are happened in 2019-20 at the institution .					
Total grievances received		No. of grievances redressed		Average number of days for grievance redressal	
<b>5.2 Student Progression</b>					
5.2.1 Details of campus placement during the year					
<b>On campus</b>			<b>Off Campus</b>		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
1.Vikas Cropcare	62	21	Saurashtra University, Job Fair- 2020	57	10
2.Guj Pavan Fertilizer Company	42	12	Sau. Uni., Job Fair- 2020		
3.Paradise Agro	48	10	Sau. Uni., Job Fair- 2020		

--	--	--	--	--	--

**5.2.2 Student progression to higher education in percentage during the year**

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2019-20	10	B.R.S.	B.R.S.	B.ED. COLLEGE	B.ED.
	08	B.R.S.	B.R.S.	M.S.W. COLLEGE	M.S.W.
	25	B.R.S.	B.R.S.	M.R.S. COLLEGE	M.R.S.

**5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)- Nil**

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET		
SET		
SLET		
GATE		
GMAT		
CAT		
GRE		
TOFEL		
Civil Services		
State Government Services		
Any Other		

**5.2.4 Sports and cultural activities / competitions organised at the institution level during the year**

Activity	Level	Participants
1.Kabbadi 2.Khokho 3.Cricket 4.Volleyball 5.Picture 6.Raas-Garaba	College level interclass	36
	College level interclass	36
	College level interclass	42
	College level interclass	36
	College level interclass	07
	College level interclass	39



--	--	--

### 5.3 Student Participation and Activities

#### 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2019-20	Saurashtra University Inter Kabbadi College Runners Up Team	02 students participation	Kabbadi			1. Bariya Munna T. 2. Baraiya Mehul N.
2019-20	Saurashtra University Inter College Khokho Team – Third Rank	01 student participation	Khokho			1. Parmar Deva B.
2019-20	Yuva Utsav-2019, Govt. Of Gujarat, sports, Yoga and Culture Ministry	01 student participation		Lok Varta		Makawana Pradip A.

#### 5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

We encourage all students of the college to participate in sports, cultural activities like Gurupurnima, Rakshabandhan and in National Festival like 15<sup>th</sup> August, 26<sup>th</sup> January.

### 5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): No

5.3.2 No. of ~~registered~~ enrolled Alumni: **Nil**

5.3.3 Alumni contribution during the year (in Rupees) : **Nil**

5.3.4 Meetings/activities organized by Alumni Association: The college has non-registered Alumni Association/ Formation. The major activities of the Alumni Association are to invite suggestions from ex-students of the college during meeting usually held on 26<sup>th</sup> January every year about curriculum & market need & field/ground experiences, administrative and academic mechanism, extracurricular activities, routine working system of college and etc. The received suggestions are discussed among management and the faculties; proper suggestions are implemented too.

## CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In our college, there is no necessity to decentralization because of less staff. So, majority of college activities are done in participation and support each other staff and students also. And for improvement in

management we provide opportunity for training to other staff members for removing their weakness and skill development.

In last year Chairman of Extension subject left his chairmanship voluntarily but with the instruction and guidance of Dean, V.R.Aardeshana has accepted Chairmanship and Dean also supported for giving support as and when required.

College is associated with higher education, Govt of Gujarat, Gandhinagar for educational administration. Keeping in view, the ability of Dr. Ghanshyamsinh Gohil, Principal has appointed him for the work of this department because of good communication skill, and ability to develop relationship with higher authority.

In IQAC, different committees are formed and every committee members work with co-operatively to each other and giving chance to every members in different committees for experience and sharing knowledge and to do better work by co-operation.

In examination work different committees are formed and these committees are change in every year for giving experience to other committee member.

For community development rural development, NSS activities and extension work in nearby area different committees are formed. This committee works co-operatively by team work.

Just like in alumni association every staff members participate and support each other's work. Thus like celebration of national day and festivals also.

In theory and practical work staff helpful to each other as and when require, Library open in extra time for helpful to students. In competitive exams, for the students, staffs provide guidance co-operatively to students. For better health doctor of the camp with other doctors and staff members and for better environment in campus tree plantation is done with the help of student and professors provide supervision co-operatively. Sports activities are arranged co-operatively every year.

Thus majority of college activities are to do by participation and co-operation but as and when required decentralization is adopted in some activities too.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial:

Yes, the institution has a Management Information System. Information is spread by written notice, whatsapp , mobile phone, individually and where ever necessary by arranging group meeting etc. In prayer, all students have given information, suggestions and guidance in group or individually by the principal and also staff members.

## 6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

- ❖ Curriculum Development – Special committee is formulated for curriculum and with the help of internet, new research in journals, magazines and newspapers etc. In the library with the help of it new curriculum is developed, prepared and circulated to related subject specialist and finally printing and after the adopted as per rules of Saurashtra University, UGC and recommendation of NAAC.
- ❖ Teaching and Learning- Students who fail in internal exam have to submit assignment 10 times in written form. For the weak students in study extra lectures are taken. For improvement of learning improving skill of the teacher and to use of different methods of teaching by audio-visual aids, group discussion, field trip and also by study tour.
- ❖ Examination and Evaluation – Examination is taken under the arrangement of CCTV computer. Re exam method is started for weak students who failed in internal examination.
- ❖ In annual examination observer is come for other nearby colleges.

❖ Research and Development-					
❖ Library, ICT and Physical Infrastructure / Instrument - Library facilities are strengthened new books are arrived as per the requirement of the students and in different subjects and also related subjects also.					
❖ 3- Computers, 2- printers, 3- internet connections, software instruments are also facilitated physical infrastructure like chair, fan, and tube light facilities are increased.					
❖ Instrument Tablet is provided to every student each year for better educational work for the students by Gujarat Govt, Scheme.					
❖ Human Resource Management- Teaching Staff are motivated by the college administrator to attend national seminar, workshops, international seminar, short term courses etc. for performing better job work by that development of individual and students also.					
❖ Industry Interaction / Collaboration - No legal collaboration with the industry but the institution has noteworthy placement records					
❖ Admission of Students - Students are admitted on the basis of merit list prepared after taking examination. On the basis of merit list they are informed for admission by mobile phone individually.					
6.2.2 : Implementation of e-governance in areas of operations: No, implementation of e-governance in areas of operation mentioned.					
❖ Planning and Development - Computer based MIS system					
❖ Administration- Computer based					
❖ Finance and Accounts- Computer based					
❖ Student Admission and Support – Student admission system is manual, but the institution offers computer based aid to the students to avail them scholarship/ internet facility for searching study material and filling competitive exam forms/ CCTV cameras are installed everywhere for minute monitoring. Biometric Fingerprint Time Attendance System-Matrix is installed to register students' regularity					
❖ Examination - SCOPE exam is conducted by Government of Gujarat fully On-line.					
<b>6.3 Faculty Empowerment Strategies</b>					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year - Nil					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year- Nil					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non- teaching staff)
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year- Nil					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment): No, any faculty and staff members are recruited during this year.				
Teaching		Non-teaching		
Permanent	Fulltime	Permanent	Fulltime/temporary	
6.3.5 Welfare schemes for				
Teaching		Karmachari Sarafi Sahakari Mandali for Teaching and Non Teaching Staffs		
Non teaching				
Students		Vidhyarathi Vastu Bhandar is handle over by the students with minimum rate of every educational material.		
<b>6.4 Financial Management and Resource Mobilization</b>				
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) Yes, the institution used to conduct Internal and External Audit regularly. External Audit for academic matters is organized by Commission rate of Higher Education .While Internal Audit is used to organize by the institution through local auditor.				
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III) No fund is received from any Govt./Non Govt. Agencies in 2018-19				
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.	Purpose	
6.4.2 Total corpus fund generated		Nil		
<b>6.5 Internal Quality Assurance System</b>				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commission rate of Higher Education	Yes	Internal Authority
Administrative	yes	Commissiion rate of Higher Education	YES	Internal Authority
6.5.2 Activities and support from the Parent – Teacher Association (at least three) Parent Teacher Association is held on 15 <sup>th</sup> August and 26th January on National Day Celebration every year regularly in which parents and students give their individual opinion regarding the institutional strong and weak points with open mind. After that managing trustee and teachers solve the problems and create faith in them for better educational improvement. So that more parents send their children for education in				

our institution.

Alumni Association Programme is also arranged every 1-2 year. By calling ex-students for sharing their experience to new students information and job suggestion are also given by them.

**6.5.3 Development programmes for support staff (at least three)**

For the development of the staff college gives permission to send them in national seminar, international seminar, workshop, short term course, etc. by keeping in view time vacancy of the college. And motivate staff to attend more seminar, workshop, training programme for better teaching work. Facilities like computers, chair, internet, facilitated class-rooms are provided to staff for performance.

**6.5.4 Post Accreditation initiative(s) (mention at least three)**

**6.5.5**

- a. Submission of Data for AISHE portal : (Yes /No) Yes
- b. Participation in NIRF : (Yes /No) Yes
- c. ISO Certification : (Yes /No) No
- d. NBA or any other quality audit : (Yes /No) No

**6.5.6 Number of Quality Initiatives undertaken during the year**

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
2019 -20	1.World Yoga Day			450
	2. Hindi Day		21/06/2019	103
	3.Sport Activity-		14/09/2019	11 teams (120par)
	4.Alumni Association		20/09/2019	700
	5.NSS Camp	1.Rajkot Jilla Gramya Rasgarba	01/12/2019	150
	6.Yoga Shibir	2.Guj. Rajya Raas Spardha	02/01/20 to 8/1/20	50
	7.National Days & Festivals Celebration	3. Sau.Uni., Yuvak Mohotstav	13/12/19 to 31/12/19	Whole campus
	8.Cultural Activity	4. Kala Mahakumbh	15/08/19 & 26/01/20	19
			15.09.19	16
		16/09/19	18	
			11	
			09/02/20 to 10/02/20	
	9. Farwell Function		22/02/2020	

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

**7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)**

Title of the programme	Period (from-to)	Participants	
		Female	Male
Moot parliament programme arranged and organized by female students	10/07/2019	40	110
Sport Week Celebration- The entire programme is organized by the female students	01/02/2019 to 03/02/2019	30	20

**7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:**  
Percentage of power requirement of the College met by the renewable energy sources

1. Right from last 5 years, the college mess uses solar panel system for cooking food instead of gas. 2. Tree plantation and distribution of sparrow nests 3. No renewable energy sources are available on campus however instead of tube, LED Power saver lamps are installed in class rooms and campus. 4. Solid and liquid waste management system for eco friendly environment 5. Tree plantation 6. Notice for no use of Plastic on campus. 7. Green campus, Clean campus

**7.1.3 Differently abled (Divyangjan) friendliness - Divyangjan students/staffs are not there in college.**

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities		
Provision for lift		
Ramp/ Rails		
Braille Software/facilities		
Rest Rooms		
Scribes for examination		
Special skill development for differently abled students		
Any other similar facility		

**7.1.4 Inclusion and Situatedness**

**Enlist most important initiatives taken to address locational advantages and disadvantages during the year**

Year	Number of initiatives to address locational advantages and Disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
	1. Large			FOR SCOPE	graduation	

number of placement in government and non-government institutions 3. Study with human values of life introduced by Gandhi <b>Disadvantages-</b> 1.Remote rural area 2.Little frequency/speed of internet 3. Lack of info and knowledge about new wave in professional field	01	02/02/2019	EXAM( Society for creation of opportunity through proficiency in English by IQAC  Blood donation camp	and Employability Facilitation  Awareness about social responsibility	150
	01		How to prepare for competitive examinations by Career Coaching Class- Upleta	To facilitate the students about competitive exams, how to prepare for them	300

#### 7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders –

Title	Date of Publication	Follow up (maximum 100 words each)
A Handbook of Code of Conduct for Students/ Academic and Non Academic Staffs	19/11/2018	See <u><b>Annexure-7</b></u>

#### 7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
1.Shradhanjali to Pulwama Attack Victim –Soldiers	14/02/2019	400

#### 7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Green Campus- Clean Campus 2. No use of Plastic 3. Save Sparrow 4. Save water 5. Plant more and more trees

### 7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link- <http://brscollegedumiyani.edu>

1. Notice regarding no use of plastic 2. Cleanliness Programmes 3. Encouragement to female students to take leadership in college programmes 4. To install Biometric Fingerprint Time Attendance System Matrix to register students punctuality in study/lectures 5. Provide Knowledge about Traffic Rules and safe driving. 6. Registration to

National Digital Library for using e-content. Yearly receive of feedback from students about syllabus, curriculum, extracurricular activities and practical usage of them. These are the best practices successfully implemented by the institution.

### **7.3 Institutional Distinctiveness**

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust  
Provide the weblink of the institution in not more than 500 words

The institution B.R.S. College, campus- Dumiyani is established following the ideology of Mahatma Gandhi for Nai Talim or Buniyadi Education. In the vision and mission of the institution the same motto always been reflected. The institution is located in the Rural area and a large number of students belonging to poor, rustic and downtrodden class of society approach here for study. The speciality of curriculum of B.R.S. is that it provides multi focused and multi segmental education concerning different needful strata of life. As a result the students apart from the study of chosen core subject also get well versed in subjects of Human sciences. Education, Training, labour, information, knowledge of computer, coaching for competitive exams - go parallel with the knowledge about society and moral values. So the first distinctiveness of the institution is the curriculum that enables a student to be a perfect social human being with values of life than only a bookish man. And because of the same distinctiveness and uniformity of vision, mission, motto of institution & curriculum, there are the large numbers of placement every year both in Government & Non- Government Organization.

Weblink- <http://brscollegedumiyani.edu>

### **8. Future Plans of action for next academic year (500 words)**

Attached in Annexure -8



Name: ADITI PATHAK

Name: DR. N.H.ZATAKIYA

ADITI PATHAK

DR. N.H.ZATAKIYA

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

\*\*\*

**ANNEXURE-1**

**ACADEMIC CALENDER -2019-20**

**RURAL FACULTY**

**SAURASHTRA UNIVERSITY, RAJKOT**

SR. NO.	DATE	ACTIVITIES
1.	10/06/2019	Commencement of First Term
2.	16/06/2019	'Well-come Day' for new admitted students
3.	05/07/2019	Celebration of 'Van Mahotstav Saptah'- Arrangement of lectures & Tree Plantation
4.	05/08/2019	Last day of assignment submission
5.	15/08/2019	Celebration of Independence Day
6.	05/09/2019	Celebration of Teachers' Day
7.	01/09/2019	End of Internal QUIZ of all semesters in each subject
8.	02/10/2019	Celebration of Gandhi Jayanti
9.	09/10/2019	End of Internal Test

10.	19/11/2019	Commencement of Second Term
16.	19/12/2019 TO 25/12/2019	Assignment to allocation to all students
17.	10/01/2020 TO 13/01/2020	Assignment submission
18.	26/01/2020	Celebration of Republic Day
19.	28/01/2020 to 03/02/2020	Celebration of Sport Week
21.	20/02/2020	Commencing of Internal Exam

**ANNEXTURE-2 - IOAC FORMATION**

To,

The Director

National Assessment and Accreditation Council,

P.O.Box No. 1075, Nagarbhavi, Bangalore.

Sub: IQAC Composition for the 3<sup>rd</sup> Cycle of NAAC starting from July-2014.

Dear Sir,

As per the guideline for the accredited institution suggested by NAAC, in a general meeting of our institution, we resolute to re-form IQAC from July-2014 for the 3<sup>rd</sup> Cycle of NAAC as per below formation:

1. Chairperson: Dr. N.H.Zatakiya, in- charge Principal, B.R.S. College, Dumiyani. – Mob no. 9426784241, e-mail- principalbrsdumiyani.yahoo.com
2. Coordinator/ Director: Aditee Pathak, B.R.S. College,Dumiyani.- Mob. No.- 9426240102, 9426221988, - [law2016school@gmail.com](mailto:law2016school@gmail.com)
3. Teacher Members:
  1. Shree Nilesh M. Marsoniya, Asso. Professor in Agronomy, B.R.S. College, Dumiyani.
  2. Shree Bharat B. Garara, Asso. Professor in Soil Science, B.R.S. College, Dumiyani.
  3. Shree Jagdish.R.Makadia, Asso. Professor in Agri. Engineering, B.R.S. College, Dumiyani.
  4. Shree Ghanshyamsinh S. Gohil, Librarian, B.R.S. College, Dumiyani.
  5. Dr. B.S. Goti, Asso. Professor in Animal Husbandry, B.R.S. College, Dumiyani
4. Management Nominees:
  1. Mr. B.B.Manavar (M.A. Economics), Managing Trustree, Peoples Welfare Society Dumiyani.
  2. Mrs. Savita Manavar, Trustee, Peoples Welfare Society, Dumiyani.

5. Members from Administration-

1. Mr.Yogesh M. Bhalodiya, Jr. Clerk

6. Local Society Members:

1. Mr. Gajendrasinh Chudasama, Principal, Shri K.N.Patel Higher Secondary School, Dumiyani.

2. Mr. Kishor Aardeshana, In-charge Principal, Utter Buniyadi School, Dumiyani.

7. Members of Alumni: 1. Shree Gani Patel 2. Sipahi Gulab

Principal,  
B.R.S.College,  
Dumiyani

### **ANNEXURE-3- PLAN OF ACTION**

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year is as following-

1. Plan of Action:

- (A) To equip the college for the 3<sup>rd</sup> cycle of A&A.
- (B) To provide guidance and coaching for the competitive exams to the maximum number of students belong to the rural and financially backward section of society.
- (C) To make aware the students about Environment, Tree Plantation, Save the Birds.

- (D) To make aware the students about Cleanliness on Campus, Save Water
- (E) To encourage the students to watch the educational programs to be telecasted from SANDHAN- an initiative by Govt. of Gujarat.
- (F) To aware the students about the Save of Electricity.
- (G) To undertake field research in good number so that the students may cultivate interest in research for subjects in Agriculture.
- (H) Notice for No Use of Plastic on Campus.
- (I) To promote the Non- Ph.D. faculties for pursuing Ph. D. Programme.
- (J) To effort to introduce Women Study Centre & Gandhian Study Centre on campus as directed in the 2nd cycle of NAAC.
- (K) To lead and indulge more and more numbers of girl students towards leadership in college level programmes.

#### **ANNEXURE- 4**

### **1.1.1**

The institution has following mechanism for curriculum delivery and documentation:

1. Qualified faculties as per UGC Norms.
2. Physical facilities like class rooms with seating furniture, black board.
3. Laboratory facilities
4. Library timings: Reference Section 5 hours, Reading Section 14 hours
5. For Field Trials: Agriculture Land, Dairy Farm
6. Internet facility for students
7. Dell lab facility

## ANNEXURE -5

### 1.4.2 FEED BACK REPORT

1. The goal is observed to be achieved of choosing the syllabus (56%).
2. The infrastructural facilities for the study is observed to the excellent to the best one. (44+32%)

3. Discipline, punctuality and internal evaluation in college is found to be the excellent to the satisfactory one. (50 +34%)
4. The practical utilization of the syllabus /study for Goal Achievement is found to be ranging from the best to the satisfactory one (70%). While 30% have found the same one to be ordinary to ultra ordinary one.
5. The quality of teaching by the professors/faculties is observed to be the best one (86%)
6. The role of the college in encouragement to the students for participation in extra curriculum activities is found to be inspirational. (80%)
7. The role of the college in facilitating students to prepare themselves for the competitive exams and other activities is found good one (36+32%). There is still a scope for further improvement in this area.
8. Library facility is observed to the excellent one in all aspects.
9. The preparedness of the professors/faculties about concerned subject/syllabus is observed to be the excellent to the best one in ranging.(88%)
10. The experience of the students regarding administrative work of the college is found to be the very good one. (80%)

From the feedback of the students, it is observed that the according changes in the syllabus as per market demand, the unique teaching method, and overall development of the students and best placement – are the leading best practices of the college.

## ANNEXURE- 6

### 2.5.2



### 5.1 The framework for Internal Evaluation (IE)

Although assessment and evaluation process in CBCS is in continuous mode, for the purpose of finally letting the candidate know his/her progress periodically, an assessment is divided into four discrete components for reporting the scores to the student as earned by him or her.

The details of the Continuous Assessment are summarized in the Table below:

Component	Units covered In a course	Mode of Evaluation	Weight	Period of Continuous assessment
IE - 1	Initial 30%	Assignments	10%	First part of the semester. To be completed by 5 <sup>th</sup> week
IE - 2	Next 30%	Written Quiz	10%	Second part of the semester. To be completed by 10 <sup>th</sup> week
IE - 3	Remaining 40%	Written Test	10%	Third part of the semester. To be completed by 15 <sup>th</sup> week
SEE	100%	Semester End Examination	70%	To be completed between 18 <sup>th</sup> and 20 <sup>th</sup> week

5.1.1 The CAC (College Advisory Council) shall announce policy for IE for all the courses in the colleges in the beginning of the Semester and the same shall be communicated to the students.

5.1.2 The Internal Evaluation and scores of first part of the semester shall be completed during the 5<sup>th</sup> week of the semester.

5.1.3 The Internal Evaluation and scores of the second part of the semester shall be completed during the 10<sup>th</sup> week of the semester.

5.1.4 The Internal Evaluation and scores of third part of the semester will be completed during the 15<sup>th</sup> week of the semester.

## ANNEXTURE-7

# A HANDBOOK OF CODE OF CONDUCT FOR STUDENT / PRINCIPAL/ ACADEMIC AND NON- ACADEMIC STAFFS OF

**B.R.S. COLLEGE- CAMPUS-DUMIYANI, BLOCK-UPLETA, D.-RAJKOT,  
GUJARAT- AFFILIATED WITH SAURASHTRA UNIVERSITY – RAJKOT  
AND INCLUSION UNDER CLAUSES 2 (F) AND 12(b) OF UGC ACT**

**CODE OF CONDUCT FOR STUDENTS**

The following acts will be treated as gross indiscipline that can invite STRICT action:

1. He /She shall not do any act that directly or indirectly causes disturbance to functioning of the college.
2. He /She shall attend all the lectures and practical as prescribed by the University.
3. Using cell phone in college premise is strictly prohibited.
4. He / She shall not discriminate other students or any member of the institution by caste, religion, sex or language.
5. Misconduct or Indiscipline within class-rooms, off class rooms library, laboratory or anywhere on campus.
6. He / She will also maintain discipline in buses or trains during tours, and educational trips organized by the institution.
  
7. Securing admission to any UG/PG courses using fabricated documents or by suppression of facts.
8. Obstructing any student to take part in academic, co-curricular, cultural or extension activities.
9. Possessing or using Cell Phone in class rooms, in examination.
10. Possessing or consuming or distributing any intoxicating drugs.
11. Indulging in any act of Ragging, Sexual Harassment, and Violence in College campus.
12. Participating in any kind of organizing violent agitation against any member of the teaching or non-teaching staff.
13. Stealing or damaging any property, documents or records of the college.
14. Participating or organizing gambling activity.
15. Collecting or raising of funds for any charity, social, religious or political cause without written permission from the Principal of this college.
  
16. Indulging in rumours to degrade any of the student' or member of the institution's self respect and dignity.

17. Indulging in any anti-National activities or knowingly supporting anti-national elements.
18. Indulging in any act that amounts to crimes under the Indian Penal Code, Indian Procedural Code and/or all the Acts that are enforced by the Union of India and other State Authorities.
19. Indulge in activities with different local/ national level of student unions so as spread influence or fear or terror in college premise.

Punishments for violating the rules:

The Principal or the officer appointed by him may impose one or more of the following punishments on the students found guilty of misconduct or indiscipline.

1. Warning for simple causes
2. Fine not exceeding Rs 500 in academic matters like irregularity in lectures/ being late/long absence in lectures/ regular bunking in lectures and etc. shall be charged.
3. Fine in the case of damaging or destroy any property/ electronic items/ building/ infrastructure/electrical items or any kind of things /documents/ records- shall be as decided by the Management, IQAC and College Executive Committee jointly in proportion to the damage caused by and/or shall be even Cancellation of admission/ Termination from college/ Termination for term and/ or Debar him/her from appearing in College Exams for not more than one year and/or Expel/Rusticate from college for not more than five years.

1. Respect each and every member of the institution, colleagues. Never try to discriminate the colleagues or students by caste, sex, religion or language. Never use abusive/insulting language under any circumstances for students or any member of the institution/colleagues.
2. Respect the right and dignity of students/colleagues in expressing his/her opinion. Balanced behaviour, humanistic attitude and moral values are expected.
3. Deal justly and impartially with students and co-staffs/colleagues.
4. Recognize the differences in aptitude and capabilities among students and strive to meet their individual needs.
5. Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare.
6. Inculcate among them scientific outlook and respect for Physical labour and ideals of democracy, patriotism and peace and of brotherhood.
7. Be simple, straight and honest in communication with the students.
8. Make yourselves available to students even beyond their class hours.
9. Help students to develop an understanding of our social and national responsibilities and cultural heritage.
10. Refrain from inciting students against other students, colleagues or administration.
11. In the case of violation of these rules, the decision/punishment decided by the Management and IQAC jointly shall be final.

### **ANNEXURE-8 FUTURE PLAN FOR THE NEXT YEAR**

The plan of action chalked out by the IQAC for the next Academic Year is-

2. Plan of Action:

- (A) To equip the college for the 3<sup>rd</sup> cycle of NAAC.
- (B) To equip the college for the 2<sup>nd</sup> cycle of AAA.
- (C) To start more coaching classes for competitive exams preparation on campus and to arrange lectures of the successful candidates and of experts
- (D) To aware the students about no use of Plastics on campus.
- (E) To increase the time of computer class schedule for an each batch on campus.
- (F) To divert the students towards maximum use of library, computer and e-materials and to cultivate habit of reading.
- (G) To make aware the students about Cleanliness on Campus, Save Water, Save Electricity.
- (H) To encourage the students to watch the educational programs to be telecasted from SANDHAN- an initiative by Govt. of Gujarat.
- (I) To promote the students to undertake field research in good numbers so that the students may cultivate interest in research for subjects in Agriculture.
- (J) Notice for No Use of Plastic on Campus.
- (K) To promote the Non- Ph.D. faculties for pursuing Ph. D. Programme.
- (L) To effort to introduce Women Study Centre & Gandhian Study Centre on campus as directed in the 2<sup>nd</sup> cycle of NAAC.
- (M) To lead and indulge more and more numbers of girl students towards leadership in college level programmes.
- (N) To start Spoken English Class for students who are poor in English.
- (O) To organise extensional, social and consultancy services in rural areas more .

