

College Code : 267

College Comp. Code : 50



**People's Welfare Society Sanchalit**  
**B.R.S. COLLEGE-DUMIYANI**

Accreditation "A" Grade By NAAC  
Affiliated to Saurashtra University - Rajkot  
DUMIYANI - 360 440. Tal. UPLETA. Dist : Rajkot.  
Ph. : (02826) 222006 Mo. 94262 26070  
E-mail : pwsbrsdum@yahoo.com • www.pwsbrsdum.org

Ref No. -2017-18

Date-30/03/2018

To,  
The Director,  
National Assessment and Accreditation Council,  
P.O. Box No. 1075, Nagarbhavi, Bangalore.

Dear Sir/Madam,

Sending herewith the AQAC Report of IQAC, B.R.S.College- Dumiyani, NAAC TRACK ID- GJCOGN13375 for the year 2017-18 in PDF File. Kindly take it on your consideration.

Thanking You.

Regards,

Yours Sincerely,  
Principal,  
B.R.S. College  
Dumiyani

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

B.R.S. COLLEGE-DUMIYANI

1.2 Address Line 1

B.R.S. COLLEGE-DUMIYANI

Address Line 2

VIA-SUPEDI

City/Town

DUMIYANI

State

Gujarat

Pin Code

360440

Institution e-mail address

principalbrsdumiyani@yahoo.com.in  
, law2016school@gmail.com

Contact Nos.

(02826) 222006

Name of the Head of the Institution:

DR.N.H.ZATAKIYA(  
Principal-in-charge)

Tel. No. with STD Code:

(02826) 222006

Mobile:

9426784241

Name of the IQAC Co-ordinator:

ADITEE PATHAK ( See  
*Annexure-1 for*  
Composition of IQAC

Mobile:

9426240102, 9426221988

IQAC e-mail address:

law2016school@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 1887)

GJCOGN13375

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-20

EC (SC)/20/A&A/31.2/ date 26/27-12-

*This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)*

1.5 Website address:

www.brscollegedumiyani

Web-link of the AQAR:

www.brscollegedumiyani.edu.

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A	86	2007	2012
2	2 <sup>nd</sup> Cycle	B	2.26	2016	2021
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

28/07/2007

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2016-17 submitted to NAAC on date 27/04/2017  
\_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR 2014-15 submitted to NAAC on date 22/01/2016  
\_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University

State  Central  Deemed  Private

Affiliated College

Yes  YES No

Constituent College

Yes  No

Autonomous college of UGC

Yes  No

Regulatory Agency approved Institution

Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI) - YES- Affiliated with Saurashtra University – Rajkot and inclusion under clauses 2 (f) and 12 (B) of UGC ACT

Type of Institution

Co-education

YES

Men

Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12

Grant-in-aid + Self Financing  Totally Self-financ

1.11 Type of Faculty/Programme

Arts  Scien  Comme  I  PEI (Phys Edu)

TEI (Edu)  En  neering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the College)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST

UGC-Innovative PG programmes  Any other (Specify)

UGC-COP Programmes

## 2. IQAC Composition and Activities

2.1 No. of Teachers	07		
2.2 No. of Administrative/Technical staff	01		
2.3 No. of students	NIL		
2.4 No. of Management representatives	02		
2.5 No. of Alumni	02		
2.6 No. of any other stakeholder and community representatives	02		
2.7 No. of Employers/ Industrialists	NIL		
2.8 No. of other External Experts	NIL		
2.9 Total No. of members	14		
2.10 No. of IQAC meetings held	02		
2.11 No. of meetings with various stakeholders:	No.	02	
	02	02	
Non-Teaching Staff	Students	Alumni	Others

2.12 Has IQAC received any funding from UGC during the year? Y  N

If yes, mention the amount

IQAC has received the grant of Rs. 300000/ for the period of 2012-17 only and except it IQAC has received NO funding from UGC.

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Level Total Nos.  Internation  Natio  \$  Institution  1

(ii) Themes  Introspection of relationship- Self to Supreme - by Shree Dipak Teraiya (Motivator) on date 09/02/2018

2.14 Significant Activities and contributions made by IQAC

1. Start coaching class for computer training throughout an academic year 2. Make aware the students about current trend of market knowledge 3. Guide to save water, electricity and trees 4. More indulgence in extensional activities. 5. Provide awareness about national responsibility.

Plan of Action	Achievements
<i>See Annexure- 2 &amp; Annexure- 3</i>	

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body   NO

Management   icate any  body

Provide the details of the action taken

NIL

Part – B

Criterion – I

**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01		01	
UG	01			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	02			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes: CBCS

Pattern	Number of programmes
Semester	02
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alum  Parents  Employer  Students  YES  
(On all aspects)

Mode of feedback : Onlin  Ma YES Co-operating schools (f   
PEI)

***\*Please provide an analysis of the feedback in the Annexure- SEE ANNEXURE- 4***



1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No update in svllabus is introduced in 2017-18

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	16		15		01

2.2 No. of permanent faculty with Ph.D. 08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
		03								03

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

--

2.7 Total No. of actual teaching days during this academic year 

215
-----

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) 

Bar Coding
------------

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 

15	10	
----	----	--

2.10 Average percentage of attendance of students 

83
----

2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.R.S.	118	32.2	46.61	18.64	NIL	97.46
M.R.S.	32	37.5	53.13	NIL	NIL	90.63

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes: --  
Twice in a year IQAC arrange meeting with faculties & evaluate the teaching learning process.

2.13 Initiatives undertaken towards faculty development -- IQAC also motivate faculties to participate in seminar, workshop and Faculty Development Programme

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	10
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	15
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	01		
Technical Staff	05	03		

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Promote faculties to attend seminar, conference, short term course, faculty development programme etc. 2. Promote the non Ph. D. Faculties to join the Ph. D. Programme.

##### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

##### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

##### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

##### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

##### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				

Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No  Chapters in Edited I

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAR  CAS  DST-F   
DPE  DBT Scheme/fund

3.9 For colleges Autono  C  DBT Star Sch   
INSPIR  CE  Any Other (specify

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource pers

3.13 No. of collaborations International  National  Any oth

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/Cc

Total

3.16 No. of patents received this

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

year

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

□

3.19 No. of Ph.D. awarded by faculty from the Institution

□

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF □ SRF □ Pr □ Fellows Any □

3.21 No. of students Participated in NSS events:

University level 02 State level □

Nati □ level □

International level

3.22 No. of students participated in NCC events:

University level □ State level □

Nati □ level □

International level

3.23 No. of Awards won in NSS:

	University level	<input type="text"/>	State level	<input type="text"/>
	National level	<input type="text"/>		<input type="text"/>
International level				

3.24 No. of Awards won in NCC:

	University level	<input type="text"/>	State level	<input type="text"/>
	National level	<input type="text"/>		<input type="text"/>
International level				

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="08"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="08"/>	Any	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The social survey is organized in 05 villages to understand the need of the villagers in different walks of life.
- The socially needful activities like Village Sanitation, Animal Diagnostic Camp., Yoga, Cultural Activities, Tree Plantation, and Blood Donation Camp- are organized in NSS to offer social services.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.88 acre			1.88 acre
Class rooms	13			13
Laboratories	02			02
Seminar Halls	01			
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

Administration is already computerized.



#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3200		92	10890	3292	
Reference Books	452				452	
e-Books						
Journals/ Periodicals/ Magazines	42				42	
e-Journals						
Digital Database						
CD & Video	153				153	
Others (specify)		Total Value Rs . - 1192900 /			Total - 12279	Total Value Rs. - 1203790

#### 4.4 Technology up gradation (overall)

	Total Computer s	Compute r Labs	Internet	Browsin g Centres	Compute r Centres	Offic e	Depart - ments	Othe rs
Existin g	42	02	yes		yes	yes	B.R.S.	
Added								
Total								

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

YES
-----

4.6 Amount spent on maintenance in lakhs :

i) ICT	52312
ii) Campus Infrastructure and facilities	41030
iii) Equipments	26798
iv) Others	
<b>Total:</b>	120140

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC used to-1. Notify the students about filling up the forms of scholarship on notice board 2. Notify the students about sport/cultural activities for participate in 3. Notify the students about NSS Camp and activities done there. 4. Notify and share info about the personality development programmes going to organize in college. 5. Notify the student about SCOPE Exam and conduct it.

5.2 Efforts made by the institution for tracking the progression

1. The institute used to track the students progression in academic and co- curricular levels by surveying about their participation in different activities and level of performance. 2. The institute also motivate the students' participation in different activities by granting them prizes, medals certificates and shields.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
299	54		

(b) No. of students outside the state

(c) No. of international students

No	%

Men

No	%

Women

Last Year 2016-17						This Year 2017-18					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
116	18	04	163		301	101/07	16/ 04	02/ 01	145/ 23		299/ 35

Demand ratio - 88%

Dropout % - 12%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No coaching classes are organized for competitive exams this year.

No. of students beneficiaries

nil

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Other

### 5.6 Details of student counselling and career guidance

Lectures of experts in following sequence are arranged for career guidance to students- 1. On date 30/12/2017, Shree Nikunj Tholiya talked about ‘ How to prepare for competitive exam 2. On date 09/01/2018, Mahesh Sadariya talked about ‘ Motivational speech for students about exams 3. On date 09/02/2018, Dipak Teraiya talked about Career, vision and goal of life.

No. of students benefitted 290

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1. Godrej Agrovet Co. Ltd.	58	21	
2. Cadila Pharmaceutical Co. Ltd.	60	14	

### 5.8 Details of gender sensitization programmes

1 Lectures on ' Bhagavat Geeta 'by Shree Mrs. Daxaben Bharad 2. Lecture by Shree Dhirajben Mori about Women Empowerment.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events.

Sports: State/ University level  National level  International level

Cultural: State / University level  National level  International level

### 1.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	OBC- 154+22	Amount is directly deposited in students' account as per Govt. Rule.
Financial support from government	SC-20+5	
Financial support from other sources	EBC- 02 ST- 1+2	
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International

Exhibition: State/ University level  National level  International

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_

No such incident of major grievances is occurred in the institution in this year. \_\_\_\_\_

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

Vision: To provide rural education and the development of rural society and nation. Mission: 1. To encourage rural people to get rural education for their self development 2.To undertake courses related to rural development and introduce new courses considering time demand of rural society 3. To unite education, activities and formality 4. To build up village through eco-social and cultural development.

#### 6.2 Does the Institution has a management Information System

Yes, the institution has a management information system. Information is given notice, whatsapp, phone, individual contact and also by arranging meeting etc. In prayer all students are given information and suggestions individually or in a group by the principal and staff members.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

Special committee is formulated for curriculum development. With the help of internet, new research journals in library new curriculum is prepared and adopted as per rules of Saurashtra University , UGC and NAAC Recommendation.

##### 6.3.2 Teaching and Learning

Students who fail in Internal Exam have to submit assignment written 10 times. For weak students in study, extra lecturers are given. For learning improvement audio-visual aids, group discussion, field trip and educational tour are arranged.

### 6.3.3 Examination and Evaluation

Examination is taken under CCTV Camera surveillance. Re-exam method is started for weaker students in Internal Examination.

### 6.3.4 Research and Development

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### 6.3.5 Library, ICT and physical infrastructure / instrumentation

03- Computers, 02- printers, 03- internet Connection, SOUL Software, instruments are facilitated and physical infrastructure like chair, fan, tube light are provided.

### 6.3.6 Human Resource Management

Teaching staff are promoted to attend national, international seminar, workshop, short term courses, faculty development programmes and etc.

### 6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment are made as per the rules of Government body and Saurashtra University.

### 6.3.8 Industry Interaction / Collaboration

--

### 6.3.9 Admission of Students

Students are informed for admission on phone, mobile who has given admission on merit basis.

Teaching	Karmachari Shahakari
----------	-------------------------



6.4 Welfare schemes for

	Mandali
Non teaching	
Students	Vidhyarthi Vastu Bhandar

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes  Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	Commissioner of Higher Education	Yes	IQAC
Administrative	YES	Commissioner of Higher Education	YES	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

CCTV Camera surveillance is arranged.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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6.11 Activities and support from the Alumni Association

Alumni association programme is arranged every 2-3 years. 3-4 students are also called in a year for sharing their experiences. These students give information and suggestions to all students for job and job requirements from their experience.
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6.12 Activities and support from the Parent – Teacher Association

On National Festival like 26th January, every year Parent-Teacher association is arranged in which suggestions from parents are adopted and implemented by the institution for better teaching-learning processes.
--

6.13 Development programmes for support staff

Infrastructure and individual facilities like computer, internet, new tables are provided for better working conditions for staffs. So staffs' ability and performance in duty may increase.
--

6.14 Initiatives taken by the institution to make the campus eco-friendly

Students do activities like tree plantation, cleanliness programmes for class rooms and campus, solid waste management – are done regularly.
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## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give Details.

1. To empower female students, by lectures of experts are arranged to change mental temperament/ attitude of them. 2. Attendance in Computer Class is made mandatory for all students; as a result they get sufficient computer training free of cost 3. Direct contact is established to the parents of those students who used to remain absence in the class; as a result maximum number of presence is noted.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

As per the map framed in the beginning of the year – (a) the programmes for empowerment of the female students are arranged regularly. (b) Punctuality of students in lectures is observed. (c) Without any hesitation, the students start to participate in the college activities and manage the events and programmes of the institution with managerial capacity. (d) The students start to participate in coaching class seriously and interestingly. (e) Use of library is increased. (f) The students start to search their study/ referential materials through internet search lead them to study curriculum thoroughly.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

*See ANNEXTURE -5*

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

#### 7.4 Contribution to environmental awareness / protection

1. Organize awareness programmes like Save Water, Save Nature, and Save Trees.
2. Tree plantation used to do every year.
3. Sparrow nests are distributed to save sparrows.
4. Solid and liquid waste management is there in the institution for disposal of waste

7.5 Whether environmental audit was conducted? NO  s  No p...

#### 7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

The institution is located in rural area and is established by following the ideology of Mahatma Gandhi for Buniyadi Education. A large number of students especially from poor, downtrodden and backward classes of society arrive here from all parts of Gujarat to study. The college as per norms of Faculty of Rural studies provide education along with training and labour. The goal of the Institution is to equip the poor students for better employment through the subject wise base knowledge, community oriented education of values, training of computer/ internet and of competitive exams so that they can mingle themselves with the main stream of society.

## 8. Plans of institution for next year

The plan of action chalked out by the IQAC for the next Academic Year is-

### 1. Plan of Action:

- (A) To equip the college for the 3<sup>rd</sup> cycle of NAAC.
- (B) To equip the college for the 2<sup>nd</sup> cycle of AAA.
- (C) To provide more coaching and training to the students for competitive exams.
- (D) To observe maximum present in the class/lectures on part of the students.
- (E) To cultivate habit of reading in students.
- (F) To train the student for correct pronunciation in Mother Tongue and English.
- (G) To aware the students for Save Water and Save Electricity.
- (H) To encourage the students to watch the educational programs to be telecasted from SANDHAN- an initiative by Govt. of Gujarat.
- (I) To promote the Non- Ph.D. faculties for pursuing Ph. D. Programme.

Name ADITI PATHAK

Name- DR. N.H.ZATAKIYA

ADITI PATHAK

DR. N.H.ZATAKIYA

*Signature of the Coordinator, IQAC*

*Signature of the Chairperson of IQAC*

\*\*\*

**ANNEXTURE-1 - IQAC FORMATION**

To,

The Director

National Assessment and Accreditation Council,

P.O.Box No. 1075, Nagarbhavi, Bangalore.

Sub: IQAC Composition for the 3<sup>rd</sup> Cycle of NAAC starting from July-2014.

Dear Sir,

As per the guideline for the accredited institution suggested by NAAC, in a general meeting of our institution, we resolute to re-form IQAC from July-2014 for the 3<sup>rd</sup> Cycle of NAAC as per below formation:

1. Chairperson: Dr. N.H.Zatakiya, in- charge Principal, B.R.S. College, Dumiyani. – Mob no. 9426784241, e-mail- principalbrsdumiyani.yahoo.com
2. Coordinator/ Director: Aditee Pathak, B.R.S. College,Dumiyani.- Mob. No.- 9426240102, 9426221988, - [law2016school@gmail.com](mailto:law2016school@gmail.com)
3. Teacher Members:
  2. Shree Nilesh M. Marsoniya, Asso. Professor in Agronomy, B.R.S. College, Dumiyani.
  3. Shree Bharat B. Garara, Asso. Professor in Soil Science, B.R.S. College, Dumiyani.
  4. Shree Jagdish.R.Makadia, Asso. Professor in Agri. Engineering, B.R.S. College, Dumiyani.
  5. Shree Ghanshyamsinh S. Gohil, Librarian, B.R.S. College, Dumiyani.
  6. Dr. B.S. Goti, Asso. Professor in Animal Husbandry, B.R.S. College, Dumiyani
4. Management Nominees: 1. Mr. B.B.Manavar (M.A. Economics), Managing Trustree, Peoples Welfare Society Dumiyani.

2. Mrs. Savita Manavar, Trustee, Peoples Welfare Society, Dumiyani.

5. Members from Administration-

1. Mr. Yogesh M. Bhalodiya, Jr. Clerk

6. Local Society Members: 1. Mr. Gajendrasinh Chudasama, Principal, Shri K.N.Patel Higher Secondary School, Dumiyani.

2. Mr. Kishor Aardeshana, In-charge Principal, Utter Buniyadi School, Dumiyani.

7. Members of Alumni: 1. Shree Gani Patel    2. Shree Sipahi Gulab

Principal,  
B.R.S.College,  
Dumiyani

## **ANNEXURE-2- PLAN OF ACTION- ACHIEVEMENTS**

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year is as following-

### 1. Plan of Action:

- (A) To equip the college for the 3<sup>rd</sup> cycle of A&A.
- (B) To provide guidance and coaching for the competitive exams to the maximum number of students belong to the rural and financially backward section of society.
- (C) To make aware the students about Environment, Tree Plantation, Save the Birds.
- (D) To make aware the students about Cleanliness on Campus, Save Water
- (E) To encourage the students to watch the educational programs to be telecasted from SANDHAN- an initiative by Govt. of Gujarat.
- (F) To aware the students about the Save of Electricity.
- (G) To undertake field research in good number so that the students may cultivate interest in research for subjects in Agriculture
- (H) To promote the Non- Ph.D. faculties for pursuing Ph. D. Programme.
- (I) To effort to introduce Women Study Centre & Gandhian Study Centre on campus as directed in the 2<sup>nd</sup> cycle of NAAC.
- (J) To motivate and indulge more and more numbers of girl students towards leadership in college level programmes.

On following the Plan of Action to be mapped in the beginning of the academic year, the following achievements are attained-

- 1. The numbers of students are increased in watching SANDHAN- an initiative by Government of Gujarat.
- 2. The students get aware about the format of different types of competitive exams and how to prepare for them right from the first year of college.
- 3. Awareness is developed in the students about the training of computer and as a result they demand to increase the hour of computer training.
- 4. The follow up procedure for the start of Women Study Centre & Gandhian Study Centre is continued.



5. The girl students motivate to organise the college level programmes by managerial position.
6. The Non-Ph.D. Faculties appear in Ph.D. Entrance Exam.
7. The students get aware about save water, save electricity and save nature campaign and the awareness is resulted into habit.

**ANNEXURE-3**

**ACADEMIC CALENDER -2017-18 RURAL FACULTY**  
**SAURASHTRA UNIVERSITY, RAJKOT**

SR. NO.	DATE	ACTIVITIES
1.	12/06/2017	Commencement of First Term
2.	02/07/2017	'Well-come Day' for new admitted students of B.R.S. Sem.-1 & M.R.S. Sem.-1
3.	05/07/2017	Celebration of 'Van Mahotstav Saptah' - Arrangement of lectures & Tree Plantation
4.	01/08/2017	Last day of assignment submission
5.	15/08/2017	Celebration of Independence Day
6.	05/09/2017	Celebration of Teachers' Day
7.	04/09/2017	End of Internal QUIZ of all semesters in each subject
8.	02/10/2017	Celebration of Gandhi Jayanti
9.	28/09/2017	End of Internal Test
10.	05/10/2017	Submission of Internal Evaluation to the Principal
11.	09/10/2017	Commencement of semester end exam ( practical & theory ) & Evaluation
12.	14/10/17 to 15/11/2017	Term Break

13.	16/11/2017	Commencement of Second Term
14.	16/11/2017 to 30/11/2017	Field Work / Placement Programme for the students of B.R.S. Semester-6 and M.R.S.-4

15.	11/12/2017 to 16/12/2017	'KHEDUT SHIBIR / GRAM SHIBIR' for the students of B.R.S. Semester- 4
16.	26/12/2017	Last day of assignment submission
17.	28/12/2017 to 03/01/2018	N.S.S. Camp for the students of Sem.- 4
18.	26/01/2018	Celebration of Republic Day
19.	03/02/2018	End of Internal Quiz of all semesters in an each subject
20.	28/02/2018	End of Internal Test

21.	01/03/2018	Valedictory function & award distribution
22.	05/03/2018	Submission of Internal Evaluation to the
23.	09/04/2018	Commencement of semester end examination (Practical and Theory ) & Evaluation
24.	02/05/2018 to 16/06/2018	Summer Vacation
25.	18/06/2018	Commencement of Academic Year 2018-19

## **ANNEXURE- 4 Feedback**

### STUDENTS' FEEDBACK REPORT MARCH- 2018

As per the committee recommendations every year a student's feedback is obtained manually from the final year students before their final examinations. A question paper containing ten questions was given to the students to mark their grade for each question.

The committee gathered on 24/02/2018 in presence of Management Representative, the Chairperson and committee members and following recommendations made:

1. The objectives of the institution are fulfilled to the expectations and suggested to excel in commencing year too.
2. The Role of Career Counselling Cell is quite effective and further advised to strengthen the activities.
3. The preparedness of the faculty is however complete, the empty post of the faculties imposed over workloads to many faculties. Moreover new syllabus is implemented in 2016 simultaneously to each year, also requires a thorough preparation. Hence, faculties are advised to prepare as per the requirements of the syllabus and the student needs.
4. The student placement, Participation in sports and cultural activities, extension work, inculcation of values among students by celebration of national and cultural festivals are some of the best practices of the institutions and suggested to continue.

## **ANNEXURE-5 TWO BEST PRACTICES OF THE INSTITUTION**

1. One of the best practices of the institution is to motivate the students to understand the format of the different competitive exams through the lectures of the experts to be arranged by IQAC for them. Since most of the students belong to the poor and backward class of society, approach to college education after passing Higher Secondary Education/ 12<sup>th</sup> from remote rural areas with no academic facilities hardly equipped with sound knowledge about the characteristics of different competitive exams. At such juncture to acknowledge them about such exams, format of them, how to prepare for them, how to assist internet to download referential materials- are proved to be the highly beneficial for them. The large numbers of students including girl students appear in Lok Rakshak Dal exam, Forest Guard Exam and etc.
2. The second best practices of the institution are to establish direct contact with the parent of those students who used to remain absent in lectures or bunk classes regularly. The result of this decision is maximum number of present students are observed in lectures resulted into the decrease ratio in ' FAIL or ATKT'.
3. The third best practices of the institution are to build up confidence in students through continuous computer training and through it Skill Development.